

Privileges and Procedures Committee

(1st Meeting)

4th November 2022

**Part A**

All members were present with the exception of Deputy L.M.C Doublet of St Saviour from whom apologies had been received.

Deputy C.A. Alves of St Helier, Chair  
Deputy M.R. Scott of St Brelade, Vice-Chair  
Connétable K. Shenton-Stone of St Martin  
Connétables M.A. Labey of Grouville  
Connétables M. O'Donnel **Troy** of St. Clement  
Deputy I. Gardiner of St Helier  
Deputy R.L. Kovacs of St Saviour  
Deputy H.L. Jeune of St John, St Lawrence and Trinity  
Deputy P.F.C Ozouf of St Saviour  
Deputy M.B. Andrews of St Helier

In attendance -

Ms L. Hart, Greffier of the States  
Mr W. Millow, Deputy Greffier of the States  
Ms K. Boydens, Principal Committee and Panel Officer  
Ms K. Camara, Research and Project Officer

Note: The Minutes of this meeting comprise Part A

Appointment of Chair and Vice-Chair. A1. The Sub-Committee agreed to appoint Deputy Alves as Chair and Deputy Scott as Vice-Chair.

Terms of Reference. A2. The Sub-Committee noted its Terms of Reference and, subject to one change, approved the document accordingly.

Diversity Forum Legacy Report. A3. The Sub-Committee received and considered the previous Diversity Forum Legacy Report (R.64/2022). The Sub-Committee noted that there had been a number of matters which had not been brought to a conclusion during the previous term which the Legacy Report highlighted including:

- Outstanding recommendations of the gender sensitive audit.
- The securing of two rooms in the States Building to be named after pioneering women politicians – Caroline Trachy and Ivey Forster.
- Creating a culture in which late sittings of the Assembly were proposed earlier in the day.
- Enhancing the diversity of candidates standing for election
- Improving the diversity of recruitment to States-owned bodies and arm's length organisations.

- The introduction of behaviour codes.

The Principal Committee and Panel Officer was tasked to provide a paper for the next agenda with an update on the Legacy Report and suggestions for next steps.

States  
Assembly  
Gender Audit.

A4. The Sub-Committee received and considered ‘States Assembly Gender Audit: Diversity Forum Report’ (R.96/2019) which was published by the previous Diversity Forum. The Sub-Committee noted that there were a number of recommendations outstanding which included:

- The introduction of role descriptions for Assembly roles.
- Ensuring that Committees and Panels all contain at least one man and one woman.
- Consideration of introducing a public sector equality duty
- Provision of official sex-disaggregated data.

The Sub-Committee agreed that these matters would be explored further including recommendation 8 of the audit report which explained that the Forum would review options for the introduction of proxy voting, following the adoption of proxy voting in other jurisdictions. The Sub-Committee tasked the Principal Committee and Panel Officer to prepare a paper on proxy voting in time for the next meeting.

Commonwealth  
Parliamentary  
Association –  
Effective and  
Inclusive  
Parliaments.

A5. The Sub-Committee received and considered a report entitled ‘Commonwealth Parliamentary Association - Effective and Inclusive Parliaments’ by Dr Jessica C. Smith. The Sub-Committee agreed that some of the findings in the report could be relevant to the States Assembly and tasked the Principal Committee and Panel Officer to prepare a paper in time for the next meeting.

Meetings dates  
2023.

A6. The Sub-Committee agreed that it would next meet in January 2023. The Principal Committee and Panel Officer advised that a date and time for the next meeting would be confirmed in due course.